

Cataloging And Classification An Introduction Second Edition

Cataloging and ClassificationThe RDA
WorkbookLanguages of the WorldIntroduction to
Technical Services for Library TechniciansWynar's
Introduction to Cataloging and
ClassificationIntroduction to Cataloging and
ClassificationCataloging and ClassificationIntroduction
to MetadataCataloging Correctly for KidsHistorical
Aspects of Cataloging and ClassificationDescriptive
and Subject CataloguingAn introduction to library
cataloging and classification, theory and
techniqueBeginning Cataloging, 2nd EditionCruising
the LibraryExpansive ClassificationAnglo-American
Cataloging RulesClassification in Theory and
PracticeCataloguing and ClassificationFree-floating
SubdivisionsCataloguing and ClassificationCrash
Course in Cataloging for Non-catalogersManheimer's
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PharmaceuticalsCrash Course in Basic Cataloging with
RDAReference and Information ServicesAn
Introduction to Library Cataloging and
ClassificationUnlocking the Mysteries of Cataloging: A
Workbook of Examples, 2nd EditionStandard
Cataloging for School and Public Libraries, 5th
EditionThe Organization of InformationIntroduction to

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Cataloging and Classification
Cataloging for School Librarians
Introduction to Cataloging and Classification, 11th Edition
Introduction to Cataloging and Classification
A Practical Guide to Library of Congress Classification
Practical Cataloguing

Cataloging and Classification

Updated to reflect the latest trends in reference services and the newest sources commonly used for reference work, this long-awaited book offers you a state-of-the-art view of the concepts, theories, and practicalities of reference work today. A host of specialists have contributed to the collection. This new edition includes more detailed discussion of a wider range of reference-related services including interlibrary loan, document delivery, and readers' advisory services. There is also increased attention to ethical issues and a stronger focus on user-centered services, both face-to-face and mediated by technology. In addition, the authors discuss Web sites of significant value to reference services and the impact of the Internet and World Wide Web on reference services. This carefully designed and readable text explains the essential theory and provides the practical knowledge necessary for an initial reference course. Its broad scope and organizational clarity will benefit students and practitioners.

The RDA Workbook

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Introduction to cataloging; Introduction to principles of cataloging; Choice of entry rules; Form of entry headings for persons; Form of entry headings for corporate bodies; Uniform titles; Descriptive cataloging; Serials; Cataloging of nonbook materials; Classification; Dewey decimal classification; Library of congress classification; Other general classification systems; Subject headings; Library of congress subject headings; Sears list of subject headings; Centralized services and cataloging routines.

Languages of the World

This book helps librarians who work in small libraries and who have little formal library education understand why the library is organized the way it is.

Introduction to Technical Services for Library Technicians

A proven resource for librarians and students, this updated classic opens the door to understanding current library cataloging processes, shows you how to use them to create standard catalog records, and provides guidance in managing the cataloging workflow. • Describes today's new cataloging tools and shows how they are applied to real resources in various media, sharing numerous examples that illustrate the points raised • Explains the way library catalog records are produced for online catalogs • Describes MARC formats and explains how they relate to new metadata schemas such as MARC XML, the Dublin Core, and BIBFRAME • Discusses how to set

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goals and objectives, supervise others, evaluate outputs, and report to and interact with internal and external players in the world of libraries • Includes examples and illustrations of all tools and offers practice exercises to reinforce understanding

Wynar's Introduction to Cataloging and Classification

A workbook for a beginning course in cataloging and classification.

Introduction to Cataloging and Classification

Cataloging and Classification

A Practical Guide to Library of Congress Classification is a hands-on introduction to LC Classification. The book examines each part of the LCC call number and how it is assembled and guides the reader through each step of finding and constructing LCC class numbers in Classification Web (the primary resource used to access LCC). Chapter coverage is complete: 1. Introduction 2. Library of Congress Classification in a Nutshell 3. Breaking Down the Library of Congress Call Number 4. Dates 5. Cutters 6. LCC in Classification Web 7. Basic LCC Call Number Building 8. Advanced Call Number Building 9. Classifying Fiction in LCC 10. Finding and using LCC Resources Exercises at the end of most chapters give readers immediate practice with what they just learned.

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Answers to the exercises are provided at the end of the book. By the end of the book readers will be able to build an LCC call number on their own.

Introduction to Metadata

The extensively revised and completely updated second edition of this popular textbook provides LIS practitioners and students with a vital guide to the organization of information. After a broad overview of the concept and its role in human endeavors, Taylor proceeds to a detailed and insightful discussion of such basic retrieval tools as bibliographies, catalogs, indexes, finding aids, registers, databases, major bibliographic utilities, and other organizing entities. After tracing the development of the organization of recorded information in Western civilization from 2000 B.C.E. to the present, the author addresses topics that include encoding standards (MARC, SGML, and various DTDs), metadata (description, access, and access control), verbal subject analysis including controlled vocabularies and ontologies, classification theory and methodology, arrangement and display, and system design.

Cataloging Correctly for Kids

While there are many cataloging texts, very few are written specifically for library support staff. This is the one and only book purposefully aligned with the new American Library Association – Library Support Staff Certification (LSSC) competency standards for Cataloging and Classification. Written in clear

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language by someone who teaches cataloging in a library support staff program and featuring practical examples, *Cataloging Library Resources: An Introduction* will help library support staff become effective catalogers. Other books on this topic are written for professional librarians rather than support staff. And although 85% of library support staff do not hold professional degrees, many are expected to do the complex and technical work of catalogers. This book provides many examples that support staff can use to learn how to catalog all types of library print, media, and digital materials using the most up-to-date Library of Congress standards. Using this handbook as a guide, readers will be able to perform the ALA-LSSC cataloging and classification competencies and the new RDA, FRBR, and BIBFRAME standards listed below:

- Apply and manage the appropriate processes, computer technology, and equipment for cataloging and classification.
- Apply principles of Resource Description and Access (RDA) and the Functional Requirements for Bibliographic Records (FRBR) when creating cataloging records.
- Apply principles of the Bibliographic Framework Initiative (BIBFRAME) and utilize the BIBFRAME model to create cataloging records.
- Use the basic cataloging and classification tools, both print and online, including bibliographic utilities and format standards.
- Understand the value of authority control and its basic principles, and can identify and apply appropriate access points for personal names, corporate bodies, series, and subjects.
- Explain the value and advantages of cooperative or collaborative cataloging practices to enhance services.
- Know the basics of standard metadata formats and cataloging

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rules to select, review, and edit catalog records, and to generate metadata in various formats. • And more!

Historical Aspects of Cataloging and Classification

Descriptive and Subject Cataloguing

Cataloging for School Librarians, Second Edition presents the theory and practice of cataloging and classification to students and practitioners needing a clear sequential process to help them overcome cataloging anxiety. By following the instructions in this book, the new cataloger will become proficient at creating bibliographic records that meet current national standards, and make library materials accessible to students and faculty. This new edition fully integrates RDA while referencing its antecedent, AACR2. FRBR, Sears, the Dewey Decimal Classification and the implications of Web-Scale Discovery services are covered. It presents numerous examples of how to catalog books, non-print and electronic library materials using the MARC format. To reinforce learning, each chapter concludes with a revised review quiz and critical thinking questions. Cataloging for School Librarians, Second Edition includes sample full MARC records, a glossary and an index.

An introduction to library cataloging and classification, theory and technique

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A workbook on descriptive and subject cataloguing featuring practical examples and suggested solutions to reinforce theoretical concepts and practical application in descriptive cataloguing (using Anglo-American Cataloguing Rules, 2nd ed., 1998 rev.), bibliographic classification (using Dewey Decimal Classification, 21st ed.) and assigning subject headings (using Sears List of Subject Headings, 17th ed.). Includes examples for both manual and computerised creation of bibliographic records, thus preparing students for both automated and manual library and information service (LIS) environments. While the workbook uses Anglo-American Cataloguing Rules, Dewey Decimal Classification and Sears List of Subject Headings as tools for information organisation, the major objective is to develop skills in information management and organisation. While the workbook is likely to be predominately used in the instruction of first level library and/or information studies programmes offered by higher education institutions, it could very well be used in the LIS work environment.

Beginning Cataloging, 2nd Edition

This practical guide helps library catalogers deal with specific problems in cataloging materials in languages from all parts of the world. Even the most experienced catalogers frequently have to handle materials in languages with which they are not familiar. Cataloging such materials can be bewildering when the cataloger must face the challenges of identifying the language, creating bilingual catalog

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systems, or cataloging by names in languages with entirely different naming systems. Languages of the World is invaluable as a resource of practical solutions for cataloging specific languages or groups of languages, and it has much advice for helping patrons locate materials in languages other than their own. Catalogers will find specific and practical advice for dealing with field recordings in Native American languages, Chinese legal materials, materials in Icelandic languages, African languages, Middle Eastern Languages, Central Asian languages, and languages of India and the Pacific. Some of the cataloging methods covered in Languages of the World include using archives and manuscript control formats to provide access to a large collection of Spanish materials, using the PA schedule for cataloging the literature of classical antiquity, the advantages and disadvantages of vernacular versus transliterated Hebrew, and cooperative cataloging from the point of view of a Southeast Asian bibliographer. This informative guide analyzes such topics as cooperative cataloging and the role of national libraries, such as the a National Library of Canada and the Bibliothèque Nationale in France, in cataloging a variety of languages. Catalogers at all levels of expertise will learn much from chapters that discuss: how to identify unfamiliar languages descriptive cataloging when materials lack sources of information such as title pages, do not have uniform titles, or feature non-Western calendars and dating subject cataloging under inadequate and confusing LC subject headings for specialized collections cooperative and shared cataloging collection-level cataloging minimal level cataloging bilingual

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cataloging the role of subject headings in access to information for non-native speakers Experienced catalogers searching for new and better ways to catalog materials in many languages as well as beginning catalogers confused by unfamiliar languages will find this to be an essential book. Languages of the World combines practical cataloging strategies with specific language examples to create a complete guide to successful cataloging in a wide variety of languages.

Cruising the Library

Covering tools, terminology, and the FRBR-based RDA approach to description, this book explains the current principles of organization of information and basic cataloging practices for non-catalogers, enabling readers to understand elements of the cataloging process and interact with records in a basic manner. • Provides an easy-to-follow, basic understanding of organization of library information and cataloging practice that explains how records are created and offers assistance in applying RDA • Offers valuable insight for non-catalogers (and even non-librarians) into the practices and tools used in organization of information and cataloging by documenting the work that catalogers are now doing • Explains the approaches to organizing different formats of materials in libraries and accounts for the effects of RDA on current cataloging practices

Expansive Classification

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Anglo-American Cataloging Rules

Cataloguing and Classification introduces concepts and practices in cataloguing and classification, and common library standards. The book introduces and analyzes the principles and structures of library catalogues, including the application of AACR2, RDA, DDC, LCC, LCSH and MARC 21 standards, and conceptual models such as ISBD, FRBR and FRAD. The text also introduces DC, MODS, METS, EAD and VRA Core metadata schemes for annotating digital resources. Explains the theory and practice of bibliographic control Offers a practical approach to the core topics of cataloguing and classification Includes step-by-step examples to illustrate application of the central cataloguing and classification standards Describes the new descriptive cataloguing standard RDA, and its conceptual ground, FRBR and FRAD Guides the reader towards cataloguing and classifying materials in a digital environment

Classification in Theory and Practice

Cataloguing and Classification

Free-floating Subdivisions

Following on from the first edition of this book, the second edition fills the gap between more complex theoretical texts and those books with a purely

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practical approach. The book looks at major library classification schemes in use in Europe, UK and the USA, and includes practical exercises to demonstrate their application. Importantly, classifying electronic resources is also discussed. Classification in Theory and Practice aims to demystify a very complex subject, and to provide a sound theoretical underpinning, together with practical advice and development of practical skills. Chapters concentrate purely on classification rather than cataloguing and indexing, ensuring a more in-depth coverage of the topic. covers the latest Dewey Decimal Classification, 23rd edition provides practical advice on which schemes will be most suitable for different types of library collection covers classification of digital resources explores recent developments in digital resources and tagging

Cataloguing and Classification

In this landmark edition of the classic work, Taylor offers a complete, up-to-date, and practical guide to the world of cataloguing and classification as it stands at the beginning of the 21st century. The new edition emphasizes online catalogs and cataloging, with all the attendant terminology. It covers the 2002 revision of AACR2, MARC 21, the 21st edition of Dewey Decimal Classification, current schedules of the LC Classifications, the latest Library of Congress Subject Headings, and the 17th edition of the Sears List of Subject Headings. In addition, Taylor addresses such vital issues as Internet cataloging, international access control, Natural Language Processing, and

ontologies.

Crash Course in Cataloging for Non-catalogers

Manheimer's Cataloging and Classification

Written by experienced practitioners and researchers, *Assessment of Cataloging and Metadata Services* provides the reader with many examples of how assessment practices can be applied to the work of cataloging and metadata services departments. Containing both research and case studies, it explores a variety of assessment methods as they are applied to the evaluation of cataloging productivity, workflows, metadata quality, vendor services, training needs, documentation, and more. Assessment methods addressed in these chapters include surveys, focus groups, interviews, observational analyses, workflow analyses, and methodologies borrowed from the field of business. *Assessment of Cataloging and Metadata Services* will help managers and administrators as they attempt to evaluate and communicate the value of what they do to their broader communities, whether they are higher education institutions, another organization, or the public. This book will help professionals with decision making and give them the tools they need to identify and implement improvements. The chapters in this book were originally published in a special issue in *Cataloging & Classification Quarterly*.

Assessment of Cataloging and Metadata Services

This text is based on guidelines issued by the ALCTS. It is a one-stop handbook for librarians who organize information for children.

Cataloging Library Resources

Classification is a crucial skill for all information workers involved in organizing collections. This new edition offers fully revised and updated guidance on how to go about classifying a document from scratch. Essential Classification leads the novice classifier step by step through the basics of subject cataloguing, with an emphasis on practical document analysis and classification. It deals with fundamental questions of the purpose of classification in different situations, and the needs and expectations of end users. The reader is introduced to the ways in which document content can be assessed, and how this can best be expressed for translation into the language of specific indexing and classification systems. Fully updated to reflect changes to the major general schemes (Library of Congress, LCSH, Dewey and UDC) since the first edition, and with new chapters on working with informal classification, from folksonomies to tagging and social media, this new edition will set cataloguers on the right path. Key areas covered are: - The need for classification - The variety of classification - The structure of classification - Working with informal classification - Management aspects of classification - Classification in digital space. This guide is essential

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reading for library school students, novice cataloguers and all information workers who need to classify but have not formally been taught how. It also offers practical guidance to computer scientists, internet and intranet managers, and all others concerned with the design and maintenance of subject tools.

Fundamentals of Cataloging and Classification: An introduction to library cataloging and classification, theory and technique

The field's foremost authority on the organization of information does it again! The latest edition of this classic work incorporates changes, both great and small, in the world of cataloging and classification since the turn of the century.

Cataloging and Classification for Library Technicians

Ideal for students and both beginning and practicing catalogers in public, school, and academic libraries, this updated workbook offers targeted, hands-on exercises that enhance understanding of description, classification, subject analysis, subject heading application, and MARC 21 subject analysis. • Provides more than 100 examples that together encompass virtually all types of materials libraries collect and catalog, with MARC "answer" records • Offers exercises that allow practice in AACR2r and RDA, description, subject classification, subject heading application, classification, subject analysis, and MARC

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21 • Covers both RDA and AACR2r answer records for selected exercises • Includes non-English materials • Links to a website that provides for multiple approaches and answer records and enables you to view all the graphics in color and enlarge them as needed • Links instruction to an additional website that provides answer records for all exercises

Essential Classification

This essential new textbook provides cataloguers with the skills needed for transition to Resource Description and Access (RDA). The book builds on John Bowman's highly regarded Essential Cataloguing and gives an introduction to Functional Requirements for Bibliographic Records (FRBR), which provides the conceptual basis for RDA; discusses the differences between AACR2 and RDA; and shows the current state of play in MARC 21. Key topics are: introduction to catalogues and cataloguing standards the FRBRization of the catalogue bibliographic elements access points and headings RDA: the new standard, its development, structure and features AACR and RDA: the similarities and differences between the two standards the MARC21 record bringing it all together the birth of RDA and the death of MARC. The final chapter includes ten records displayed in AACR2 level 1, AACR2 level 2, RDA and MARC 21, making it easy to see the differences at a glance. There is also a fully explained worked example based on RDA Appendix M. Readership: Written at a time of transition in international cataloguing, this book provides cataloguers and students with a background in

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general cataloguing principles, the current code (AACR2) and format (MARC 21) and the new standard (RDA). The contextual chapters provide library managers with an up-to-date overview of the development of RDA in order to equip them to make the transition. The book will be essential reading for students of library and information studies and practising library and information professionals in all sectors. It will also be of great interest to the archives sector.

Handbook of Solubility Data for Pharmaceuticals

Discusses cataloging rules, subject analysis and headings, classification systems, bibliographic utilities, and MARC formats.

Crash Course in Basic Cataloging with RDA

Aqueous solubility is one of the major challenges in the early stages of drug discovery. One of the most common and effective methods for enhancing solubility is the addition of an organic solvent to the aqueous solution. Along with an introduction to cosolvency models, the Handbook of Solubility Data for Pharmaceuticals provides an extensive database of solubility for pharmaceuticals in mono solvents and binary solvents. Aqueous solubility data can be found in the Handbook of Aqueous Solubility Data by Samuel Yalkowsky and Yan He. Visit www.crcpress.com for more information. In addition

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to the experimental efforts to measure the solubility of drugs in mono and mixed solvents, this book discusses the advantages and limitations of a number of mathematical models used to predict the solubility in mono or mixed solvent systems. It covers the pharmaceutical cosolvents and other organic solvents that are used in syntheses, separations, and other pharmaceutical processes. The solutes featured include the available data for official drugs, drug candidates, precursors of drugs, metabolites, and degradation products of pharmaceuticals. The author also presents the solubilities of amino acids since they play an important role in peptide drug properties. Collecting drug solubilities in various cosolvents, this time-saving handbook includes the mixtures and model constants needed to predict undetermined solubilities. It describes mathematical models that enable data to be derived and provides estimates on how drugs are likely to behave in a given cosolvent. A software program and associated user manual are available on the author's website.

Reference and Information Services

The 1998 Revision includes changes and corrections authorized by the Joint Steering Committee for Revision of AACR since 1988, including amendments authorized through 1997.

An Introduction to Library Cataloging and Classification

For library technicians working in technical services

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and students in library technology programs, Introduction to technical services for library technicians is a practical, how-to-do-it text that shows how to perform the behind-the-scenes tasks the job requires. Comes complete with a suggested reading list, helpful charts and tables, and review questions at the end of each chapter.

Unlocking the Mysteries of Cataloging: A Workbook of Examples, 2nd Edition

Whether a library catalogs its own materials or not, librarians still need to have some understanding of RDA. Designed to be used by academic, public, and school librarians, this is the perfect introduction. • Focuses on the new RDA rules and conventions and their implementation, particularly in smaller libraries where there are no professional catalogers • Presents FRBR and other aspects of RDA's theoretical framework in understandable terms • Features a step-by-step guide to creating bibliographic records for print and electronic books, videos, and other formats • Includes quick guides, exercises, a glossary of terms, and a list of additional resources

Standard Cataloging for School and Public Libraries, 5th Edition

Cruising the Library offers a highly innovative analysis of the history of sexuality and categories of sexual perversion through a critical examination of the Library of Congress and its cataloging practices. Taking the publication of Eve Kosofsky Sedgwick's

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Epistemologies of the Closet as emblematic of the Library's inability to account for sexual difference, Melissa Adler embarks upon a detailed critique of how cataloging systems have delimited and proscribed expressions of gender, sexuality, ethnicity, and race in a manner that mirrors psychiatric and sociological attempts to pathologize non-normative sexual practices and civil subjects. Taking up a parallel analysis, Adler utilizes Roderick A. Ferguson's *Aberrations in Black* as another example of how the Library of Congress fails to account for, and thereby "buries," difference. She examines the physical space of the Library as one that encourages forms of governmentality as theorized by Michel Foucault while also allowing for its utopian possibilities. Finally, she offers a brief but highly illuminating history of the Delta Collection. Likely established before the turn of the twentieth century and active until its gradual dissolution in the 1960s, the Delta Collection was a secret archive within the Library of Congress that housed materials confiscated by the United States Post Office and other federal agencies. These were materials deemed too obscene for public dissemination or general access. Adler reveals how the Delta Collection was used to regulate difference and squelch dissent in the McCarthy era while also linking it to evolving understandings of so-called perversion in the scientific study of sexual difference. Sophisticated, engrossing, and highly readable, *Cruising the Library* provides us with a critical understanding of library science, an alternative view of discourses around the history of sexuality, and an analysis of the relationship between governmentality and the cataloging of research and information—as

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well as categories of difference—in American culture.

The Organization of Information

The fourth edition of the late Lois Mai Chan's classic *Cataloging and Classification* covers the analysis and representation of methods used in describing, organizing, and providing access to resources made available in or through libraries. Completely updated to incorporate the changes that have occurred during the interval between the third and fourth editions, this book is the standard text for the teaching and understanding of cataloging and classification.

Introduction to Cataloging and Classification

Metadata provides a means of indexing, accessing, preserving, and discovering digital resources. The volume of digital information available over electronic networks has created a pressing need for standards that assist in locating, retrieving, and managing this vast and complex universe. This revised edition of "Introduction to Metadata," first published in 1998 and updated in an online version in 2000, provides an overview of metadata--its types, roles, and characteristics; a discussion of metadata as it relates to Web resources; a description of methods, tools, standards, and protocols for publishing and disseminating digital collections; and a handy glossary. Newly added to this edition are an essay on the importance of standards-based rights metadata for cultural institutions; and a section entitled

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"Practical Principles for Metadata Creation and Maintenance."

Cataloging for School Librarians

Introduction to Cataloging and Classification, 11th Edition

A new edition of this best-selling textbook reintroduces the topic of library cataloging from a fresh, modern perspective. • Delineates the new cataloging landscape • Shares a principles-based perspective • Provides introductory text for beginners and intermediate students • Emphasizes descriptive and subject cataloging, as well as format-neutral cataloging • Covers new cataloging rules and RDA

Introduction to Cataloging and Classification

Cataloging and Classification introduces concepts and practices in cataloging and classification, and common library standards. The book introduces and analyzes the principles and structures of library catalogues, including the application of AACR2, RDA, DDC, LCC, LCSH and MARC 21 standards, and conceptual models such as ISBD, FRBR and FRAD. The text also introduces DC, MODS, METS, EAD and VRA Core metadata schemes for annotating digital resources. Explains the theory and practice of bibliographic control Offers a practical approach to the core topics of cataloging and classification

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Includes step-by-step examples to illustrate application of the central cataloging and classification standards Describes the new descriptive cataloging standard RDA, and its conceptual ground, FRBR and FRAD Guides the reader towards cataloging and classifying materials in a digital environment

A Practical Guide to Library of Congress Classification

Practical Cataloguing

Now thoroughly updated to include recent changes with RDA, this easy-to-use primer provides an introduction to standardized cataloging that will benefit library technicians as well as students in library technician and teacher librarian programs. • Provides clear and comprehensible explanations of the rules and tools used by libraries to catalog and classify their materials • Illustrative examples for each aspect of cataloging, classification, RDA, and MARC computer encoding • Covers all types of material formats, including books, audiovisuals, images, sound, electronic resources, and more • Offers numerous practical exercises as well as a glossary of cataloging terms and tools

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